

**2024-2025**

**Cypress Grove Montessori Application Period**

**December 11, 2023 – January 31, 2024**

**PLEASE PRINT-** Only **ONE** application per eligible applicant will be processed each academic year. Applications **MUST** be **HANDWRITTEN AND DELIVERED** to Cypress Grove Montessori Academy or Sixth Ward Elementary School by **January 31, 2024**. Please refer to the back of this page for required documentation needed to accompany the application. See the Montessori Handbook or [www.stjames.k12.la.us](http://www.stjames.k12.la.us) for additional information.

**\*\*\* IMPORTANT \*\*\***  
Applications will not be accepted without attaching the required documentation that is listed on the back of this form.  
Refer to the Montessori Academy Handbook for eligibility criteria, selection guidelines, and the application process.  
The Academy cannot process incomplete applications.

**SECTION I – Student Information**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Home Address \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Mailing Address \_\_\_\_\_ APT# \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone (H) \_\_\_\_\_ (Work/Cell) \_\_\_\_\_  
Email \_\_\_\_\_  
Current Grade \_\_\_\_\_ Current School \_\_\_\_\_

If you are **applying** for more than one child in the Montessori Academy, please complete a separate application for each child.

If you have a child that is already attending CGMA, please list the child’s name(s) here:  
\_\_\_\_\_

**SECTION II – Demographics**

<b>Gender (Check One)</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Ethnic Category (Check One)</b> <input type="checkbox"/> African American <input type="checkbox"/> American Indian <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Other _____ Ethnic information will be used as a lottery diversity factor.
<b>Age (Check One)</b> <input type="checkbox"/> 4-6 <input type="checkbox"/> 6-9 <input type="checkbox"/> 9-12 *Only able to apply if received previous Montessori Training	



“ Free the child’s potential and transform him into the world! ”  
Maria Montessori

**SECTION III – Parent/Guardian Information**

My signature below grants the SJPS authorization to verify the applicant’s place of residence. It also indicates that I understand that only one Montessori Academy application can be processed each school year and submitting more than one application will void the entire selection process.

Parent/Guardian’s Name (Print) \_\_\_\_\_  
Parent/Guardian’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR SCHOOL USE ONLY**

Date Received \_\_\_\_\_ Montessori Lead Teacher/Designee \_\_\_\_\_

**SECTION IV – Required Documents – School and Student Services**

**Documentation Checklist:** \_\_\_\_\_ BC \_\_\_\_\_ SS \_\_\_\_\_ Parent DL

**2 Proofs of Residency:** \_\_\_\_\_ Water Bill \_\_\_\_\_ Electric Bill \_\_\_\_\_ DL

\_\_\_\_\_ Act of Sale \_\_\_\_\_ Current Mortgage \_\_\_\_\_ Current Lease \_\_\_\_\_ Voters

Notes: \_\_\_\_\_

Student Services - Final Approval of Required Documents \_\_\_\_\_ Date \_\_\_\_\_

**Required Documentation** (must be attached to the application when submitted)

1. **TWO** proofs of residency in the name of the student's parent/guardian.
  - Acceptable Forms of Proof of Residency
    - Act of Sale/Mortgage for home or current lease agreement/rental contract on company letterhead
    - Voter's Registration Card (showing name and address)
    - Parent's Driver's License
    - Tax Assessor's bill
    - Water or electric bill
  - Any other form of documentation for residency will not be accepted.
2. Student's Birth Certificate
3. Student's Social Security Card
4. Copy of Parent's Louisiana Driver's license or state-issued ID card

Completed applications, accompanied by the required documentation as outlined below, must be submitted by the deadline to either Cypress Grove Montessori Academy (East Bank) or Sixth Ward Elementary School (West Bank) with all appropriate documentation. Please note that applications will not be accepted without ALL of the accompanying documentation listed above.

**Completed applications are due on Wednesday, January 31, 2024 by 3:00 p.m.**